



Section B

Tuition, Fees and Application



Important Dates

January 25th Application packages will be available for downloading

February 26th ****Early Application Deadline****

We are pleased to offer the following benefits to families who submit their application packages on or before Feb 26, 2010:

- **5% discounted tuition to a maximum of \$500 discount per family**
 - Free student Agenda(s) for your child(ren)
- 1) Families paying Full Tuition will automatically be given a full \$500 discount if documents are returned by February 26th, 2010.
 - 2) Families being offered a Tuition Assistance Guarantee will be able to calculate the 5% discount when the Tuition Assistance Guarantee form is received by the end of January.
 - 3) Families who include the Tuition Assistance application with this enrollment application will be granted the 5% discount off their family's Approved Tuition Level approved through the assistance process. To qualify for this early application discount, all documentation (including the financial assistance documentation) must be returned by February 26th, 2010.

April 1st Individual Family Tuition Schedules and Invoices will be mailed to the families who are paying full tuition and those accepting the Tuition Assistance Guarantee.

Mar 1st to Assessment Committee to review all Tuition Assistance Packages and set individual families' expected Approved Tuition Levels.

June 1st

June 1st 2009 Tax Returns and 2009 Notice of Tax Assessments due to the office for families going through full Tuition Assistance.

June 10th All remaining Individual Family Tuition Schedules will be mailed to families.

June 25th Deadline for tuition post dated cheques/credit card authorization to be received by the office.

As of the 2010-2011 academic year, tuition payments will begin on July 1, 2010 – without exception.



Tuition Fees

Attached to this package is a Tuition Calculation Form. Your family's tuition level will be based on that calculation and will not necessarily be the same as the example below. It is very important that you complete that form to calculate your own family's tuition level.

The Full Tuition per child is as follows:

Kindergarten	\$7,995
Grades 1 – 7	\$11,395

[For pre-school tuition costs, please see “Other Programs – Preschool”]

Understanding Your Family's Tuition Amount

RJDS has two key programs available to families which have a direct impact on the tuition that individual families pay (the “Individual Family's Tuition”) for children enrolling in Kindergarten through Grade 7. It is important to note that these programs are purely voluntary. For families not wishing to participate, the Full Tuition amounts (\$11,395 grades 1-7/\$7,995 kindergarten) apply. Please note that discounts only apply to K – 7 and not to preschool.

The following programs are available to all families (please refer to the Tuition Calculation Sheet to understand how these apply to you):

- 1) **VRP** – The Volunteer Recognition Program allows families to choose the number of hours they wish to volunteer in the school and then receive discounts off the full tuition amount for their commitment to the school. In addition, a \$500 post dated cheque (June 24, 2011) must be given together with the application package which will only be cashed if the volunteer hours are not completed.
- 2) **SRP** – The Sibling Recognition Program provides families a discount off the Full Tuition when they have multiple children enrolled at RJDS or partner schools. This applies to students enrolled in preschool to grade 7 at RJDS and/or King David High School only. For families with children in K-7 as well as preschool, the discount will apply to the children enrolled in K – 7 only.

To help you with this, you will see, on the next three pages, the following:

- Tuition Calculation Sheet – How to Complete
- Blank Tuition Calculation Sheet (for you to fill out)
- Tuition Calculation Sheet – Sample



Tuition Calculation Sheet – How To Complete

Please keep this sheet beside you when completing the Tuition Calculation Sheet.

Part One – Calculating Available Discounts off of Full Tuition

Volunteer Recognition

The blanks to the right of the form are there for you to list whether you plan to commit to 15 hours or 25 hours of volunteer time.

Box A1 will be either 0 or 13% depending on whether you would like to volunteer 0 hours or 15 hours.

Box A2 will be either 0 or 13% depending on whether you would like to volunteer 15 hours or 25 hours.

Box A should be either 0%, 13% or 26%

Sibling Recognition

Notice that there are 4 boxes and in each box it says the number of children plus a percentage. For example, 2 children=8%. What this means is that if you have two children who you are enrolling at RJDS, you will be entitled to an 8% discount off of Full Tuition. In that case, below where you see two empty boxes (labelled B1 and B2), you would write “2” in B1 for 2 kids and you would write “8%” in B2.

As you can see, the more children enrolled, the larger the discount. In addition, it does not matter what age the children are or whether they are in preschool, kindergarten or grades 1 to 7. If you have one child going into preschool and one going to grade 5, you would select “2” for number of children enrolled and then receive an “8%” discount. This discount, however, only gets applied to the one child you have enrolled in grade 5.

Box B to the right would then be the discount applicable – in the above example, 8%.

Total Discount = Box A plus Box B = Box C – In the example above, with two children enrolled plus a commitment to volunteer for 25 hours, the Box C value would be 34% (26% for volunteering and 8% for two children).

Part Two – Calculating Your Individual Family’s Tuition

Notice that there are two rectangular boxes that finish to the right with either D1,D2,D or E1,E2,E. The boxes with “D” apply only to children in Kindergarten so if you do not have children going into Kindergarten, you do not need to complete the first section. Note that the rectangles are labelled as “For children going into Kindergarten” or “For children going into Grade 1 – 7 only”.

In both cases, the process is the same, so once you are familiar with one, the other will make sense. Consider an example of a family with 2 children in grade’s 1 – 7:

In the lower rectangle, you will notice \$11,395 (the Full Tuition) and to the right of that, a blank space. In the blank space, simply put “2” and you will notice that you now have a formula of $\$11,395 \times 2$ which gets written on the far right as \$22,790.

Below that, we then do a second calculation for the discount. Again, put “2” in the first blank space for 2 children as well as “34%” taken from Box C above and again we multiply “ $\$11,395 \times 2 \times 34\%$ ” which we write on the far right as \$7,749 which is the discount. This Individual Family’s Tuition would then be \$22,790 less the discount of \$7,749 for a total of \$15,041. Then to complete, simply add in the building fund and agenda cost (if applicable) and subtract the early registration discount (if applicable) and deposit (\$500 per child) for a total of \$13,791.



Tuition Calculation Worksheet - ***SAMPLE ONLY***

Part One - Calculating Available Discounts

Volunteering in the school will result in a tuition discount. If a family chooses to volunteer for 15 hours, they will qualify for a 13% discount. For families that choose to increase this to 25 hours total, they will receive an additional 13% discount. Depending on the hours chosen, Box A will be either 0%, 13% or 26%.

Volunteer Recognition Program		
Please select the number of volunteer hours you wish contribute		
* \$500 POSTDATED (June 24, 2011) CHEQUE REQUIRED AS GUARANTEE *		
		Your Choice
First 15 Hours of Service Total	Box A1 (Insert 13% or 0%)	13%
Additional 10 Hours of Service (total of 25 hours)	Box A2 (Insert 13% or 0%)	13%
Maximum total discount is 26% for 25 volunteer hours	Box A (sum of A1+A2)	26%

Sibling Recognition Program		
(discount provided to families with 2 or more children attending RJDS or King David - including RJDS preschool) (if only one child enrolled, Box B2 and Box B1 are 0)		
1 child- 0%	2 children-8%	3 children-17%
4 children-24%		
How many children are you in enrolling?	Choose the appropriate discount based on the number of children enrolled	
↓ ↓	↓ ↓	
Box B1	2	Box B2
		8%
	Insert B2 % into Box B >>>>	Box B
		8%

Total Percentage Reduction Available	Box C (A + B)	34%
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SAMPLE ONLY

Part Two - Calculating Final Tuition

For children going into Kindergarten only Insert Number of children in Kindergarten Only

Full Tuition (Kindergarten)	\$7,995	X		=	Box D1		
Discount available total	\$7,995	X		X		(Box C Value)	
Total Tuition (for children in Kindergarten only)						(Box D1 Less D2) >>>	Box D

For children going into Gr 1 - 7 Only Insert Number of children in Gr 1 - 7 Only

Full Tuition (Gr 1 - 7)	\$11,395	X	2	=	Box E1	\$22,790	
Discount available total	\$11,395	X	2	X	34%	(Box C Value)	
Total Tuition (for children in Grade 1 - 7 only)						(Box E1 Less E2) >>>	Box E

Total Tuition for All Children

Box F = Box D + Box E **\$15,041**

Agenda Fee (\$10 per student) - waived for early registration	Plus	0
Subtract lesser of, 5% of Box F or \$500, for early registration discount (if applicable)	Minus	-\$500
Add \$250 Building Fund	Plus	\$250
Subtract deposit included with this application (\$500 per child)	Minus	-\$1,000

Grand Total of all Tuition and Fees

SAMPLE ONLY

\$13,791



Additional Fees Required – Over and Above Tuition

Applicable to All Families

Building/Endowment Fund: \$250 per family.

Money collected for this fund will be held aside in a special account and will be used by the school to:

- cover repairs and upgrades to the school
- create an endowment for future projects and/or
- for other needs as approved by the Board of Directors

Agenda: (**Free if Application Package submitted by Feb 26, 2010**) - \$10.00 for each student in grades Kindergarten to grade 7.

Field Trips: Please note that all RJDS students have the opportunity to participate in a number of day field trips that vary by grade. Field trips may incur small additional fees for admissions and/or transportation. In addition, children in grades 6 and 7 traditionally participate in more comprehensive overnight/multi-night field trips that involve additional costs that are not covered by tuition. Traditionally, the grade 6 class attends a weekend Shabbaton in either BC or Alberta and the grade 7 class five days participating in an outdoor education program at Strathcona Park.

Optional

Before/After Care: RJDS offers a structured program for families whose schedule requires care for children outside of normal school hours.

Before Care is available Monday to Friday starting at 7:30am

After Care is available Monday to Friday until 5:30pm (4:00pm on Friday on early dismissal days)

Please see the Before/After care section of this package for complete information on options and costs.

Kinder Arts: This is a dynamic program available to kindergarten students that provides a rich two-hour after school “arts” experience following the end of the kindergarten day.

Please see the Kinder Arts section of this package for complete information on options and costs.

Hot Lunch: Hot lunch is available for purchase two days per week commencing in October and is made available by the Parent Advisory Committee (PAC). PAC publishes a menu of hot lunches available throughout the year and this will be made available in September together with the costs per hot lunch.



Application Deposit

All applications to RJDS require a **non refundable deposit of \$500** per child at the time of application which gets credited towards the tuition cost.

Applications will not be processed without the deposit.

New and returning families accepting a Tuition Assistance Guarantee or requiring tuition assistance, may pay the deposit over three months as follows (each of the figures below are per child):

\$200 included with the application package

\$150 post dated cheque for March 26, 2010

\$150 post dated cheque for April 23, 2010

If the deposit is being paid with three cheques as listed above, all three must be included with the application.

Special Circumstances – families requiring special assistance with respect to the deposit must include a written request – Attention: Assessment Committee – for alternate arrangements.



Tuition Payment Schedule

All tuition payments must start July 1, 2010 and must be completed by April 1st, 2011.

Families Paying Full Tuition OR Accepting discount for siblings and volunteering (SRP/VRP):

Payments can be made in one of three ways:

1. By Credit Card over 6 months – tuition can be divided into 6 equal payments to be applied starting July 1st 2010 with the last payment being applied Dec 1st 2010.
2. Cash Installments over 6 months – tuition can be divided into 6 equal payments and paid by post dated cheques starting July 1st 2010 with the last cheque dated for Dec 1st 2010.
Families choosing this option will be granted a 2% reduction on their Individual Family's Tuition.
3. Cash Installments over 8 months – tuition can be divided into 8 equal payments and paid by post dated cheques starting July 1st 2010 with the last cheque dated for Feb 1st 2011.

OR

Families Accepting A Tuition Assistance Guarantee OR Receiving Tuition Assistance:

Cash Installments over 8 months – tuition can be divided into 8 equal payments and paid by post dated cheques starting July 1st 2010 with the last cheque dated for Feb 1st 2011.

On or before June 10th 2010, families will be sent an invoice with their family's Individual Tuition Schedule which takes into account any Tuition Assessment approved or Tuition Assistance Guarantee, all other fees, discounts, deposits paid and Ambassador credits accumulated.



TUITION/PAYMENT CONFIRMATION SHEET
(2010/2011 Year)

Family Name: _____

Grade in Sept 2010

Child Name #1 _____

Grade: _____

Child Name #2 _____

Grade: _____

Child Name #3 _____

Grade: _____

Child Name #4 _____

Grade: _____

(please circle 1, 2 or 3)

1) I/We have completed the Tuition Worksheet and am choosing to pay the full
calculated amount of

\$ _____

OR

2) I/We have accepted the Tuition Assistance Guarantee amount received by mail.

\$ _____

OR

3) I/We are applying for tuition assistance and have enclosed the required information

Payment Options

Please select (**circle 1,2 or 3**) how you would like to have your bill prepared

Available to Families Paying Full Tuition:

- 1) Credit card over six months starting July 1st
- 2) 6 post dated cheques over six months starting July 1st (qualifies for 2% discount)

Available to All Families:

- 3) 8 post dated cheques over eight months starting July 1st

Date _____

Signature of parent(s) _____

Please print name _____



Enrollment Agreement

(Page 1 of 2)

I. Enrollment Policy

I, the undersigned, am the parent(s) or guardian(s) of the child/children named above (each respectively, the "Student") and hereby enrol(s) the Student(s) for the 2010-2011 year at the Richmond Jewish Day School ("RJDS"). I understand that as a condition of the Student(s) admission to RJDS I agree to abide by the terms and conditions herein.

I understand that the enrollment deposit of \$500 per student is required to be submitted in order to complete this Agreement, and must accompany this Agreement, except if an exception request is made in writing to the attention of the Assessment Committee. For those families submitting a financial assistance request or accepting a Tuition Guarantee (applicable to returning students only), the enrolment deposit can be paid over three consecutive months as follows: \$200 with this Agreement, a \$150 cheque post-dated for Mar 26th and a \$150 cheque post-dated for April 23rd. If this option is taken, all three cheques must accompany this Agreement, without which the application to RJDS will not be complete.

II. Spirit of RJDS/Rules and Policies

RJDS is a private Jewish institution and fosters a warm environment for children and parents where "no child eats alone and no child plays alone" led by the Head of School and its teaching and support staff. The Rules and Policies of RJDS are contained in the Parent Handbook and are incorporated into this Agreement by reference. I agree to support this positive environment and to accept the Rules and Policies of RJDS for me and my child/children and agree that my failure to do so, as determined by RJDS in its sole discretion, constitutes default under this Agreement. I understand that RJDS reserves the right to amend or terminate this Enrollment Agreement if RJDS determines, in its sole discretion, that my child's needs or behaviours make such amendment or termination necessary in the best interests of either my child or the RJDS community.

III. Payment of Tuition

I agree that, together with the other undersigned, I am jointly and severally responsible for all tuition payments and that any failure to pay tuition when due constitutes default of this Agreement. All tuition is due as per the payment schedule chosen (see "Tuition Payment Schedule") and a charge of 1.5% per month (18% per year) will be added to accounts 30 days overdue. In the event of a default under this Agreement, RJDS shall be entitled to exercise any and all remedies available to it and the failure of RJDS to exercise a particular remedy shall not constitute a waiver of the right to do so.

In the event of a default under this Agreement I agree to pay all the costs of RJDS associated with enforcing its rights under this Agreement, including, without limitation, collection agency fees, reasonable legal fees, arbitration costs, and any other costs associated with collecting any debt owed by me to RJDS, with or without suit. RJDS reserves the right to restrict re-enrollment of a Student whose accounts are not current.

IV. Withdrawal Policy and Withdrawal Schedule

I understand and agree that my obligation to pay tuition shall continue regardless of whether my child/children complete(s) the school year. If, after registering, my child/children is/are withdrawn for any reason, I understand and agree that our family is not entitled to a refund of any deposits, tuition fees already paid or Additional Fees paid and that tuition will be immediately due and payable in accordance with the Withdrawal Schedule. Notwithstanding the foregoing, the application of the Withdrawal Policy may be modified or waived in whole or in part, under exceptional circumstances, at the discretion of the



Executive of the Board of Directors, upon written request from the family outlining in detail their reasons for requesting said modification or waiver. All such requests shall be kept confidential.

Withdrawal Schedule

Upon withdrawal, the amount of tuition owed will be a function of withdrawal dates and level of tuition payments accepted on the Tuition Confirmation Sheet but will be a minimum of \$500 per child for families:

Paying full fees	- schedule below
Accepting Tuition Assistance Guarantee	- greater of \$500 or schedule below
Requesting Tuition Assistance	- \$500 until June 15th 2010 then greater of \$500 or schedule below based on Assessed Tuition Amount

<u>Withdrawal between</u>	<u>Percentage of Full Tuition due</u>
February 26 th to June 1st 2010	10% of Accepted Tuition
June 2 nd to Sept 10 th 2010	50% of Accepted Tuition
After Sept 10 th 2010	100% of Accepted Tuition

Upon withdrawal, failure to pay tuition in accordance with this Withdrawal Schedule is a default under this Agreement, entitling RJDS to all remedies available at law and in equity.

Purposes for the Collection, Use and Disclosure of Personal Information by RJDS

I understand and agree that RJDS will collect, use and disclose personal information of Students, parents and other family members of students:

- for all purposes necessary to deliver the education and support that meets the needs of each individual child;
- to arrange and manage the volunteer hours agreed by the families;
- for accounting and billing purposes associated with tuition and fees payments;
- for all RJDS administrative and management purposes that are reasonable and appropriate in the circumstances;
- to communicate with families and facilitate the communication between families from time to time;
- to contact families from time to time to inform them of fundraising initiatives, fundraising events or donation opportunities;
- with express consent, for other fundraising, marketing and promotional purposes related to RJDS; and
- as otherwise permitted or required by law.

For detailed information about the RJDS privacy policies and practices please contact Rebecca Coen.

I have read this Enrollment Agreement and agree to be bound by the terms and conditions herein.

Signature of Mother or Guardian

Printed Name Date

Signature of Father or Guardian

Printed Name Date



RJDS Personal Information Consent Form

Name of Student(s) (1) _____
(2) _____
(3) _____
(4) _____

Name of Parent/Guardians _____

A. Buzz Book

At the beginning of each year, the Parent Advisory Committee compiles the “Buzz Book” – a phone book listing by class (from preschool to grade 7) the names, addresses and phone numbers of each student and his/her parents and the parents’ email addresses, which is made available to every RJDS family. The Buzz Book may be periodically updated during the year. Buzz Books are provided to RJDS families for the purpose of facilitating communication among members of the RJDS community. They are not disclosed to any third party for commercial purposes, but may from time to time be disclosed to another Jewish institution for non-commercial purposes at the discretion of the administration. Please check the box below which reflects your preference.

Yes, I consent on my behalf and of behalf of my spouse and children to the inclusion of our names, home addresses, phone numbers and email addresses in class lists in the Buzz Book.

No, I refuse to have my name and contact information and that of my spouse and children included in the Buzz Book.

I consent to ONLY the following information being included in the Buzz Book:

B. Class Photos, the Annual Panorama Photo & the Year Slide Show and School Yearbook

On an annual basis, RJDS takes a class photo and a panorama shot of the whole student body. In addition each child is provided a yearbook at the end of the year and at our final assembly a slide show is shown comprised of photos of the children taken at school activities throughout the year.

Please indicate whether you consent to images of your child being used for these purposes:

Yes I consent to the use of images of my child/children in the class photo, the panorama photo, year-end slide show and the yearbook.

NO I do not consent to the use of images of my child/children in the class photo, the panorama photo, year-end slide show and the yearbook.



C. Publication, Broadcast and Website Postings of Photographs, Names, Video images

From time to time while at RJDS holiday events, field trips, school promotional or fundraising activities or community events or activities, students and parents may be photographed or filmed by other parents or grandparents, staff, media or contractors retained by RJDS. RJDS may collect, use and disclose images of the children for the purposes of:

- promoting the school and school events and activities within or outside the Jewish Community;
- promoting and enhancing the reputation of RJDS and its students;
- developing and deepening ties with other Jewish institutions in our community;
- improving our website; and
- fundraising and marketing.

Photographs of the children may be published in RJDS brochures, pamphlets or other publications which may be distributed widely, and photographs and videos containing images of the children may posted or broadcast on the web, or on television, or shown at public events involving RJDS.

Yes I consent to the use, publication or broadcast or website posting of images of my child/children for the purposes listed above

NO I do not consent to the use, publication or broadcast or website posting of images of my child/children for the purposes listed above

D. Other Activities

For your information, from time to time photographs or videos may be taken of the children by other organizations when RJDS participates in activities outside the school (for example when RJDS students visit Louis Brier Home for the Aged or participate in Festival HaRikud or sports tournaments or other activities). If you do not wish your child to be photographed while engaged in these types of activities please speak to the Head of School. While RJDS cannot control how other any other organizations collect personal information, we will try, where practical, to communicate your preference to them.

SIGNATURE: _____

DATE: _____



STUDENT APPLICATION

SCHOOL YEAR _____

Grade: _____

Birth Certificate Mandatory (new students only)

Child's Name: _____
(Surname) (Given) (Middle)

Date of Birth: ____/____/____ Sex: Male____ Female____
Y M D

Primary Language Spoken at Home: English Hebrew Other: _____

Home Address _____

Postal Code _____ (Home) Phone Number: _____

Person(s) with whom child lives: _____

1 PARENT/GUARDIAN # 1 Email Address _____

Father's Name: _____ Occupation _____

Work# _____ Ext _____ cell# _____

Address (if different than above) _____

Home phone (if different than above) _____

2 PARENT/GUARDIAN # 2 Email Address _____

Mother's Name: _____ Occupation _____

Work# _____ Ext _____ Cell# _____

Address (if different than above) _____

Home phone (if different than above) _____

If there is a custody agreement, please provide documentation and any details you wish us to be aware of: _____

For Office Only:

Deposit: _____ Date Received: _____



Legal Residency of Parent - Form A

(If parents are deceased, and there is no legal [court appointed] guardian, use Form B)

To be completed and signed by a parent or legal (court appointed) guardian.

If legal guardian, attach a copy of court order appointing you as legal guardian.

(Lawfully Admitted into Canada)

1. I am (please X one)

- A Canadian citizen (if not born in Canada, please attach photocopy of citizenship paper/card)
 - A landed immigrant (attach photocopy of landed immigrant status paper)
 - Lawfully admitted to Canada under one of the following documents (please mark the appropriate box below and attach photocopy of document):
 - Admission as a refugee claimant
 - A person claiming refugee status who has a letter of no objection
 - Student authorization (student visa) for two or more years (or issued for one year but anticipated to be renewed for one or more additional years).
 - Employment authorization (working permit) for two or more years (or issued for one year but anticipated to be renewed for one or more additional years).
 - A person carrying out official duties as a diplomatic or consular official (with a foreign representative acceptance counter foil in her/his passport)
 - Other – document description: **(must be cleared with Immigration Canada)**
-
-

(Residency in British Columbia)

2. I am a resident of British Columbia (please X one) :

Yes Residency address _____

No I am not a resident of British Columbia

Confirming signature:

3. Parent's/legal guardian's name: _____
Please print

Parent's/legal guardian's signature _____ Date _____



The Richmond Jewish Day School is concerned with the total academic, social, emotional, physical, and intellectual development of your child. Therefore, we feel that the following information is important so that we may better understand your child and his/her needs.

FAMILY AND SOCIAL HISTORY:

1. Please indicate your child's **previous** Education:

Day-care/Preschool Yes No (circle)

Name of Facility _____ Dates Attended: _____

Elementary _____

Name of Facility: _____

Dates Attended: _____ Grade(s): _____

2. Please list all your children and others in the household. Start with the eldest.

	<u>NAME</u>	<u>BIRTHDATE</u>	<u>SEX</u>	<u>RELATIONSHIP</u>
a.	_____	_____	_____	_____
b.	_____	_____	_____	_____
c.	_____	_____	_____	_____

Maternal Grandparents

Names: _____

Address: _____

Phone: _____

Paternal Grandparents

Names: _____

Address: _____

Phone: _____

3. Have the parents been separated during the child's life?

Yes: ____ No: ____ If yes, age of child at time: ____ Length of Separation: _____

4. In how many different locations has the child lived? Please list the different cities, if applicable: _____



5. Have there been any major crises in your family such as divorce, death, accidents or illnesses which might have affected the emotional well-being of your child? If so, please explain:

BACKGROUND

Synagogue Affiliation: _____

Organizational Affiliation (Jewish and General):

Father: _____

Mother: _____

Parents' Formal Education (School and Years Attended):

Father: _____

Mother: _____

HISTORY

1. Is there any other pertinent medical information about the child that would, in any way, limit or affect the child's ability to engage in school activities?

2. Is the child taking any medication or is he/she on any therapeutic diet? (Please indicate):

3. Is there any other information regarding your child's development and behaviour of which we should be aware? (i.e. unusual eating or sleeping routines, disciplinary problems, nervous habits, special skills or talents, artistic or athletic abilities, etc.)

4. If your child has had psychological, educational or medical assessments completed during the last two years - please list the assessments here and include photocopies of these documents.

Parent's Signature: _____ Date: _____



**The Richmond Jewish Day School
2010-2011**

Dear Parents,

It is our policy that we notify parents when we plan special field trips. We may, however, go on spontaneous short field trips from time to time (i.e. the park, library, short walks, Terry Fox Run, etc.). We undertake these activities to provide a stimulating program for your child/ren and wish to obtain your support and consent.

I give consent for my child _____ in grade _____ to be taken for short field trips, walks, runs, etc. supervised by a staff member at the Richmond Jewish Day School prior to notification.

PARENT/GUARDIAN SIGNATURE

DATE

RELEASE FORM

I understand that I assume all risks and hazards incidental to the conduct of this activity, and hereby release, absolve, indemnify and hold harmless The Richmond Jewish Day School Society of all claims or injuries arising therefrom.

PARENT/GUARDIAN SIGNATURE

DATE



Car Seat and Booster Seat Guidelines for OSA (Off-Site Activity) (2010-2011)

Four out of five children riding in vehicles in B.C. are not properly restrained. The B.C. government announced new safety regulations effective July 1, 2008.

Transport Canada, BCAA, ICBC and the B.C. Government regulations state:

- 1) All students who weigh between 20- 40 lbs must be secured safely in a car seat that is tethered appropriately, regardless of who is driving the vehicle.
- 2) Booster seats **will be required** for all children weighing more than 40 pounds, until they reach a height of four feet, nine inches tall or the age of nine years old.

The above regulations are mandatory, where applicable, for all students in the above categories.

- A) It is the sole responsibility of parents to provide the car seat or booster seat for their own child/ren.
- B) Those students who require a car seat or a booster seat and have not been provided with one prior to departure of the field trip will **not** be transported by an approved volunteer driver.

BOOSTER SEAT REGULATIONS AND GUIDELINES (MANDATORY)

- Yes, I am aware of these regulations. I will provide the required car seat or booster seat for my child/ren _____ in grade _____ on all applicable OSAs (off-site activity) that he/she will be participating in according to the above 1 or 2 MANDATORY regulations.
- Yes, I am aware of these regulations. My child is over the height of four feet, nine inches tall or nine years of age or older (between grade 3-4). I waive RJDS and any volunteer driver from any liability resulting from my child not being secured in a booster seat.

Parent's Name (Printed)

Parent's Signature

Date



2010-2011

Dear Parents,

RE: "SEVERE" Allergies

There are students in the school who have "SEVERE" peanut and/or tree nut allergies. We ask that you be extra cautious when packing lunches and snacks. Please do not send your child to school with peanut butter or products that contain nuts or may contain traces of nuts (this includes almonds, cashews, walnuts, etc).

RJDS IS A NUT FREE SCHOOL

Thank you for your cooperation.